

**SAP Implementation Project
At
Government of Andhra Pradesh**



**Project CFMS
(Comprehensive Financial Management System)**

**Report Usage Guide
PD Balances Report Self Service**

Document Version: 1.0

Document Release Date :

Only for internal use

Report Usage Guide

Report: PD Balances Report Self Service

This report gives information of whole state, to obtain the Ledger balance for PD Accounts (DDO-HoA Combination).

On opening the report, we can see the below Screen.

DISTRICT_DESC	DDO_DESC	HOA	OPEN_BALANCE	DEBIT	CREDIT	CLOSE_BALANCE
	ANIMAL HUSBANDRY, AP, DIRECTOR	8449001200009005000VN	1,142,746,001.00	932,747,119.00	462,295,000.00	672,293,882.00
	AP RES INS EDN SOCIETY,	8443001230001000000VN	792,434,394.00	457,980,413.00	319,939,356.00	654,393,337.00
	AP Urban Greening and Beautification Cor	8449001200012000000VN	94,628,390.00	46,810,401.00	41,833,965.00	89,651,954.00
	AP VAIDYA VIDANA PARISHAD	8449001200061000000VN	1,799,448,353.00	1,921,359,621.00	1,625,025,000.00	1,503,113,732.00
	APMSIDC, VC & MD	8443001080001003000VN	0.00	49,621,685.00	843,026,000.00	793,404,315.00
	APNRT SOCIETY	8449001200071000000VN	3,522,178,619.00	545,953,735.00	47,216,000.00	3,023,440,884.00
	APSTEP, Managing Director	8449001200077000000VN	3,169,564,358.00	111,489,428.50	35,574,000.00	3,093,648,929.50
	AS TO GOVT., ENV FOR SCI & TEC	8342001200012000000VN	1,808,701.00	523,316.00	0.00	1,285,385.00
	Amaravati Development Corporation	8443001080001021122VN	-3,996,163,486.00	2,551,655,332.00	0.00	-6,547,818,818.00
	BC Co-op Finance Corporation, AP	8449001200019000000VN	2,090,831,736.00	2,866,800.00	0.00	2,087,964,936.00
	BC WELFARE CO-OP FIN COR LTD (EBC)	8449001200019002000VN	1,922,555,562.00	41,820,000.00	0.00	1,880,735,562.00
	BRAHMIN WEL CORP, md	8449001200024000000VN	58,900,059.00	85,536,677.00	225,000,000.00	198,363,382.00
	CAO, DIR OF AGRICULTURE - CRT	8449001200040000000VN	94,389,846.00	90,665,860.00	0.00	3,723,986.00
	CAO, DIR OF AGRICULTURE - CRT	8449001200005000000VN	2,358,134,926.00	1,780,751,324.00	593,276,250.00	1,170,659,852.00
	CAO, DIR OF AGRICULTURE - CRT	8449001200030000000VN	5,718,385,918.00	3,007,286,555.00	156,376,750.00	2,867,476,113.00
	CE (R&B) & MD, AP ROAD DEV CORP	8342001030010000000VN	3,769,647.00	593,723,774.00	600,000,000.00	10,045,873.00
	CEO, AP STATE CREATIVITY AND CULTURE MI	8443001160012002000VN	242,237,324.00	98,623,855.00	135,000,000.00	278,613,469.00
	CEO, AP TOURISM AUTHORITY	8443001160012001000VN	640,512,786.00	517,671,606.00	0.00	122,841,180.00
	CEO, APCFSS - CRT	8342001030011000000VN	260,000,000.00	134,560,987.00	0.00	125,439,013.00
	CEO, RYTHU SAADHIKAARA SAMSTHA - CRT	8449001200043000000VN	475,359,723.00	2,500,000,000.00	12,300,000,000.00	10,275,359,723.00
	CEO, SERP	8448001200029006000	3,080,200.00	5,090,367,750.00	5,090,367,750.00	5,026,543,026.00

In the above Screen we can see the District filter to filter the data based on Districts. If we want to modify the report further go to edit mode.

Measures 4

- CLOSE_BALANCE Sum
- CREDIT Sum
- DEBIT Sum
- OPEN_BALANCE Sum

Dimensions 9

- DDO_HIER
 - DISTRICT_DESC
 - STO_DESC
 - DDO
- DDO_DESC
- DISTRICT
- FISCAL_YEAR
- HOA
- STO



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Will get the below screen. Drag n Drop required Measures into MEASURES, Dimensions into ROWS. Table will be rendered as per selection.

The screenshot shows the SAP Fiori report designer interface for the 'PD Ledge Balance Report'. On the left, there are panes for 'Measures' and 'Dimensions'. The 'Measures' pane lists: CLOSE_BALANCE (Sum), CREDIT (Sum), DEBIT (Sum), and OPEN_BALANCE (Sum). The 'Dimensions' pane lists: DDO_HIER, DISTRICT_DESC, STO_DESC, DDO, DDO_DESC, DISTRICT, FISCAL_YEAR, HOA, and STO. Below these are panes for 'MEASURES', 'COLUMNS', and 'ROWS'. The 'ROWS' pane contains: DISTRICT_DESC, DDO_DESC, and HOA. The main report area displays a table with the following columns: DISTRICT_DESC, DDO_DESC, OPEN_BALANCE, DEBIT, CREDIT, and CLOSE_BALANCE. The table data includes various entities like ANIMAL HUSBANDRY, AP, DIRECTOR and AP RES INS EDN SOCIETY.

Filter: It is a restriction imposed to limit the values displayed.

This screenshot illustrates the filter configuration process. A red arrow points to the filter symbol in the top right of the design area. A yellow arrow points to the dropdown menu where the filter is selected. The dropdown menu shows 'SYS_BIC'/'APP.REP.CAM.R04' as the selected filter. Below the dropdown, the 'Dimensions' pane shows 'HOA' selected. A black arrow points to 'HOA' with the label '3. Select HOA (Optional)'. The main report table now includes a 'CLOSE_BALANCE' column, and the data is filtered accordingly.



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On select of HOA, will get below screen.

1. Select required operator

2. Select Check boxes of HOA's

3. Or manually search required HOA

4. Select OK

Too many filter values are available. Search for the required value.

Totals: To get a summary of your data, you can add totals for dimensions on the rows or columns of the crosstab.

1. Select Show/Hide Properties

2. Show Totals

3. Can See Overall Results


DISTRICT_DESC	DDO_DESC	HOA	OPEN_BALANCE	DEBIT	CREDIT	
A.P. Capital Region	CE (R&B) & MD, AP ROAD DEV CORP	834200103001000000VN	3,769,647.00	593,723,774.00	600,000,000.00	
		Result	3,769,647.00	593,723,774.00	600,000,000.00	10,045,873.00
	CEO, APCFSS - CRT	83420010300110000000VN	260,000,000.00	134,560,987.00	0.00	125,439,013.00
		Result	260,000,000.00	134,560,987.00	0.00	125,439,013.00
		83420010300090000000VN	114,879,408.00	817,787,890.00	800,000,000.00	97,091,518.00
Result	114,879,408.00	817,787,890.00	800,000,000.00	97,091,518.00		
Overall Result			378,649,055.00	1,546,072,651.00	1,400,000,000.00	232,576,404.00

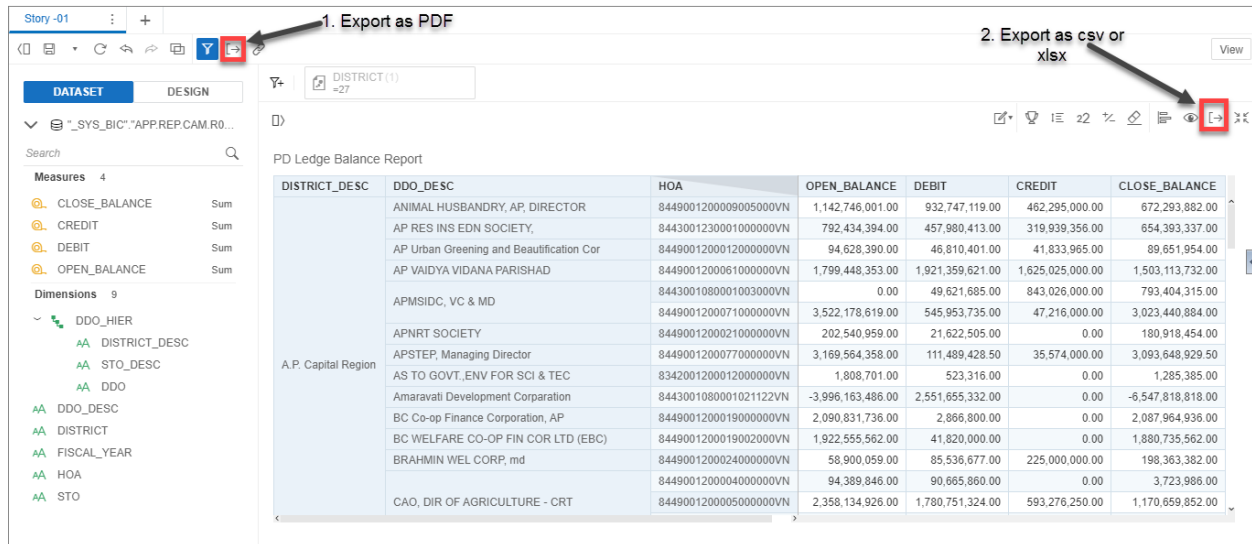


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Export Records: You can Export data in CSV or Microsoft Excel format to your local system from Lumira Discovery.

Select the Export Records  icon.

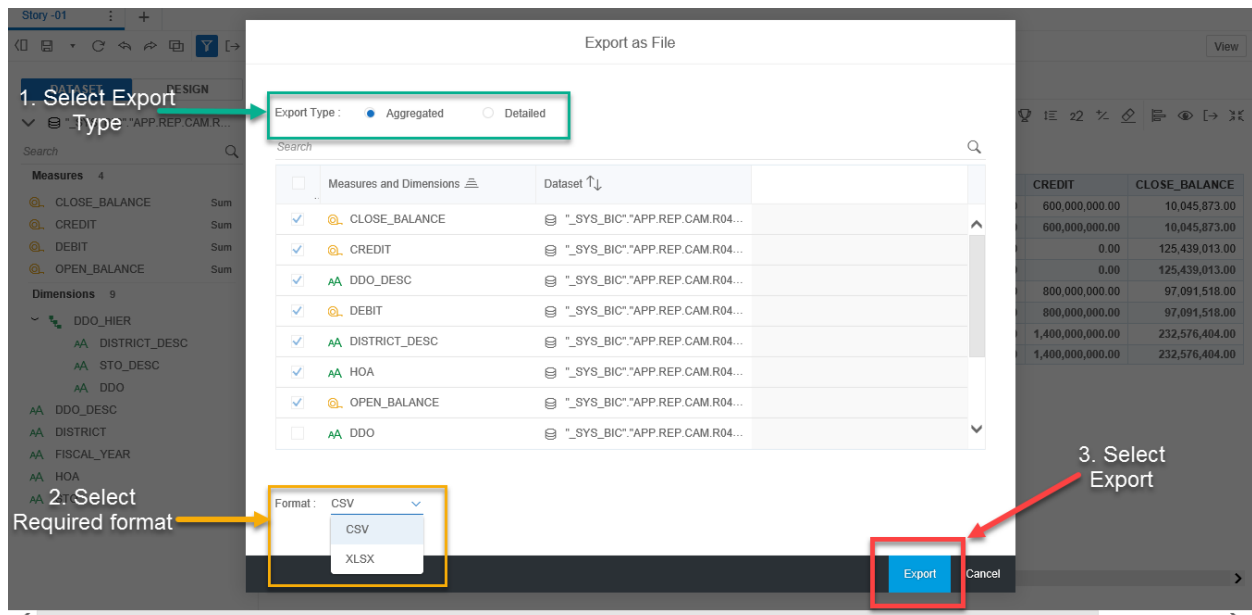


1. Export as PDF

2. Export as csv or xlsx

DISTRICT_DESC	DDO_DESC	HOA	OPEN_BALANCE	DEBIT	CREDIT	CLOSE_BALANCE
A.P. Capital Region	ANIMAL HUSBANDRY, AP, DIRECTOR	8449001200009005000VN	1,142,746,001.00	932,747,119.00	462,295,000.00	672,293,882.00
	AP RES INS EDN SOCIETY,	8443001230001000000VN	792,434,394.00	457,980,413.00	319,939,356.00	654,393,337.00
	AP Urban Greening and Beautification Cor	8449001200012000000VN	94,628,390.00	46,810,401.00	41,833,965.00	89,651,954.00
	AP VAIDYA VIDANA PARISHAD	8449001200061000000VN	1,799,448,353.00	1,921,359,621.00	1,625,025,000.00	1,503,113,732.00
	APMSIDC, VC & MD	8443001080001003000VN	0.00	49,621,685.00	843,026,000.00	793,404,315.00
	APNRT SOCIETY	8449001200071000000VN	3,522,178,619.00	545,953,735.00	47,216,000.00	3,023,440,884.00
	APSTEP, Managing Director	8449001200021000000VN	202,540,959.00	21,622,505.00	0.00	180,918,454.00
	AS TO GOVT, ENV FOR SCI & TEC	8449001200077000000VN	3,169,564,358.00	111,489,428.50	35,574,000.00	3,093,648,929.50
	Amaravati Development Corporation	8342001200012000000VN	1,808,701.00	523,316.00	0.00	1,285,385.00
	BC Co-op Finance Corporation, AP	8443001080001021122VN	-3,996,163,486.00	2,551,655,332.00	0.00	-5,547,818,818.00
	BC WELFARE CO-OP FIN COR LTD (EBC)	8449001200019000000VN	2,090,831,736.00	2,866,800.00	0.00	2,087,964,936.00
	BRAHMIN WEL CORP, md	8449001200019002000VN	1,922,555,562.00	41,820,000.00	0.00	1,880,735,562.00
	CAO, DIR OF AGRICULTURE - CRT	8449001200024000000VN	58,900,059.00	85,536,677.00	225,000,000.00	198,363,382.00
		8449001200004000000VN	94,389,846.00	90,665,860.00	0.00	3,723,986.00
		8449001200005000000VN	2,358,134,926.00	1,780,751,324.00	593,276,250.00	1,170,659,852.00

The below screens helps you to Export records in csv or xlsx format.



1. Select Export Type

2. Select Required format

3. Select Export

Measures and Dimensions	Dataset
<input checked="" type="checkbox"/> CLOSE_BALANCE	"_SYS_BIC"."APP.REP.CAM.R04...
<input checked="" type="checkbox"/> CREDIT	"_SYS_BIC"."APP.REP.CAM.R04...
<input checked="" type="checkbox"/> DDO_DESC	"_SYS_BIC"."APP.REP.CAM.R04...
<input checked="" type="checkbox"/> DEBIT	"_SYS_BIC"."APP.REP.CAM.R04...
<input checked="" type="checkbox"/> DISTRICT_DESC	"_SYS_BIC"."APP.REP.CAM.R04...
<input checked="" type="checkbox"/> HOA	"_SYS_BIC"."APP.REP.CAM.R04...
<input checked="" type="checkbox"/> OPEN_BALANCE	"_SYS_BIC"."APP.REP.CAM.R04...
<input type="checkbox"/> DDO	"_SYS_BIC"."APP.REP.CAM.R04...



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Go Ahead with the option you need.

Will get this pop up

DISTRICT_DESC	DDO_DESC	HOA	OPEN_BALANCE	DEBIT	CREDIT	CLOSE_BALANCE
A.P. Capital Region	CE (R&B) & MD, AP ROAD DEV CORP	834200103001000000VN	3,769,647.00	593,723,774.00	600,000,000.00	10,045,873.00
	Result		3,769,647.00	593,723,774.00	600,000,000.00	10,045,873.00
	CEO, APCFSS - CRT	834200103001100000VN	260,000,000.00	134,560,987.00	0.00	125,439,013.00
	Result		260,000,000.00	134,560,987.00	0.00	125,439,013.00
	WATER RESOURCES DEV CORP, MD	834200103000900000VN	114,879,408.00	817,787,890.00	800,000,000.00	97,091,518.00
Result		114,879,408.00	817,787,890.00	800,000,000.00	97,091,518.00	
Overall Result			378,649,055.00	1,546,072,651.00	1,400,000,000.00	232,576,404.00

After completion of all the modifications of the report, click view at the top right corner.

Bookmark: We can save the modifications done to the report as a Bookmark. Shown in below screens.

1. Select Bookmark icon

2. Select New Bookmark

DISTRICT_DESC	DDO_DESC	HOA	OPEN_BALANCE	DEBIT	CREDIT	CLOSE_BALANCE
A.P. Capital Region	CE (R&B) & MD, AP ROAD DEV CORP	834200103001000000VN	3,769,647.00	593,723,774.00	600,000,000.00	10,045,873.00
	Result		3,769,647.00	593,723,774.00	600,000,000.00	10,045,873.00
	CEO, APCFSS - CRT	834200103001100000VN	260,000,000.00	134,560,987.00	0.00	125,439,013.00
	Result		260,000,000.00	134,560,987.00	0.00	125,439,013.00
	WATER RESOURCES DEV CORP, MD	834200103000900000VN	114,879,408.00	817,787,890.00	800,000,000.00	97,091,518.00
Result		114,879,408.00	817,787,890.00	800,000,000.00	97,091,518.00	
Overall Result			378,649,055.00	1,546,072,651.00	1,400,000,000.00	232,576,404.00



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3. Enter Name and Description

4. Select Mode of Share

5. Select OK

(Optional)

DISTRICT_DESC	DDO_DESC	HOA	OPEN_BALANCE	DEBIT	CREDIT	CLOSE_BALANCE
	CE (R&B) & MD, AP ROAD DEV CORP					10,045,873.00
	CEO, APCFSS - CRT					10,045,873.00
A.P. Capital Region	WATER RESOURCES DEV CORP, MD					125,439,013.00
	Result					125,439,013.00
Overall Result						232,576,404.00

When we open the report again, can see the saved Bookmark.

Observe The Bookmark

DISTRICT_DESC	DDO_DESC	HOA	OPEN_BALANCE	DEBIT	CREDIT	CLOSE_BALANCE
	ANIMAL HUSBANDRY, AP, DIRECTOR	8449001200009005000VN	1,142,746,001.00	932,747,119.00	462,295,000.00	672,293,882.00
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	APNRT SOCIETY	8449001200021000000VN	3,522,178,619.00	545,953,735.00	47,216,000.00	3,023,440,884.00
	APSTEP, Managing Director	8449001200077000000VN	202,540,959.00	21,622,505.00	0.00	180,918,454.00
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	BRAHMIN WEL CORP, md	8449001200024000000VN	1,922,555,562.00	41,820,000.00	0.00	1,880,735,562.00
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		8449001200004000000VN	94,389,846.00	90,665,860.00	0.00	3,723,986.00
		8449001200005000000VN	2,358,134,926.00	1,780,751,324.00	593,276,250.00	1,170,659,852.00
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	CEO, RYTHU SAADHIKAARA SAMSTHA - CRT	8449001200043000000VN	475,359,723.00	2,500,000,000.00	12,300,000,000.00	10,275,359,723.00
	CEO, SERP	8448001200029006000	1/1 3,000.2		5,090,367,750.00	5,026,543,026.00

